

The regular monthly meeting of the Board of Fire Commissioners of the Belgium Cold Springs Fire District was called to order at 7:00 P.M. on November 15, 2021 by Chairperson, K. Thompson.

Present: K. Thompson, M. Chura, D. Rafkis, D. Mirizio, W. Dwyer, A. Speach, M. Speach, J. Corcoran, C. Curtis, M. Harrison, B. Raymond-LaPrease, C. LaPrease, Janelle Melchior, T. Eckel, M. Malone, J. Metallo, PacB

M. Chura made the motion to approve the minutes of the October 18, 2021 Budget Hearing and D. Rafkis seconded the motion. Carried. M. Chura made the motion to approve the minutes of the October 18, 2021 monthly meeting and D. Rafkis seconded the motion. Carried.

<u>Treasurer's Report:</u>	Checking	72,158.72
	Savings	580,485.01
	Payroll account	135,051.88
	Capital Imp. Reserve	399,747.42
	Apparatus Reserve	395,512.18
	Cont. Tax. Stab. Res.	42,743.74
	Equipment Reserve	207,978.38
	Vouchers	42,545.77
	CODES Checking	5,852.13
	CODES Savings	18,763.86
	CODES bequests	61,607.62
	Vouchers	2,289.02

W. Dwyer reviewed the treasurer's report. The new truck has been paid, added to insurance and the insurance reduced for the old truck. The new truck has been added to the liabilities, but no payments are due until 2022. K. Thompson made the motion to close out the EMS gear permissive referendum and D. Mirizio seconded the motion. Carried. M. Chura made the motion to approve the treasurer's report and D. Mirizio seconded the motion. Carried. D. Mirizio made the motion to approve the vouchers as audited and M. Chura seconded the motion. Carried. J. Patterson will be the commissioner to review bank statements this month but he is out of town so K. Thompson will review.

Correspondence:

- The Counsellor received and distributed
- The Fire District Affairs received and distributed
- Notice of Expanded Legal Obligation under NYS Prevailing wage laws.
- Notice of renewal Excellus, there will be an increase, but it is within budget.
- Central Region Fire Districts will be holding an educational seminar at Belgium Cold Springs FD on Nov. 20th 8am-1pm

Chief's Report:

M. Speech reported:

1. Equipment purchases:
 - a. Miscellaneous medical and fire equipment supplies were ordered
 - b. Intake valves for the new Truck have been ordered
 - c. I am working with Commissioner Chura on purchasing other items for the new T-2
 2. Special Events:
 - a. Baldwinsville Parade of Lights
 - i. Saturday, November 27th
 - ii. Apparatus in the parade TBD
 - iii. A standby crew has been requested by North West FD
 3. Apparatus:
 - a. The new Truck 2 is here, and members have been out training on it on a regular basis and a list of qualified members will be compiled by the end of the week.
 - b. There is a list of things that need attention, minor items, working with Jerry to compile a list and then will reach out to VanderMolen.
 4. COVID-19 Preparation/Response/Planning:
 - a. We are in really good shape with our stock of PPE
 - b. Members are reminded to be vigilant in wearing PPE on all calls, especially EMS calls
 - i. Members are also reminded to clean/sanitize your hands and any equipment used
 - c. Based on data from Onondaga County, I am recommending that we revert back to our previous COVID policy
 - i. All vaccinated members no longer need masks in the buildings or apparatus
 - ii. Masks are required in the buildings for unvaccinated members
 - iii. Reopen the kitchen, popcorn machines, ice machines
- Discussion regarding COVID procedures. D, Mirizio made the motion to follow Chief Speech's recommendation listed above to be effective Wednesday noon to have time to replace signs and M. Chura seconded the motion. Carried.
5. The process for signing out M-2 has been re-worked and usage is increasing. M. Chura asked if M3 is needed for training can we look at ways to not move M2. M. Speech stated we can possibly keep M3 at Sta. #2 when needed.
 6. Zoll emsCharts Software:
 - a. Initial training was held on September 9th and we plan on doing another
 - b. I've seen several reports come through and they have been very well done!
 7. Putting Duty Crews in service or setting up an Engine 91 date is encouraged
 8. Encourage members to use Bryx
 - a. ALL Active Members now have the ability to send messages via Bryx
 - b. A survey was sent out to help me figure out how to increase usage
 - i. I will use this survey to try and increase usage

9. Thank you for your continued support!

M. Speach reported on behalf of W. Massaro:

- Preplan review is scheduled this week for drill.
- Working with the developer for the apartments at the corner of Drakes Landing. They have the dimensions of the new truck to check our ability to maneuver. M. Chura asked about scheduling walk throughs and M. Speach reported that they are working on scheduling and some facilities are still restrictive due to COVID but will continue to monitor.
- We are also working on conforming all Knox box locations and will send to 911 center and that keys are current.

J. Corcoran reported:

- Completed annual EMS training
- Preplan review scheduled for this week
- Last Thursday is Thanksgiving and December's drill schedule is progressing.

Committee Reports

Communication: nothing to report.

Building & Facilities: D. Mirizio reported.

- Kitchen pantry – D. Mirizio reported that the food serving tables are ordered, they are waiting for parts and the ETA for delivery is December.
- Parking Lot Expansion at Station #1. D. Mirizio reported that Plumley has completed engineering.
- Station #2 Roof – The materials have been ordered. The contractor has reported that it is taking an average of 8 months for delivery of materials.

New Truck Committee:

- New Truck 2 status – M. Chura reported that training is continuing on the new truck. It will need some equipment, radios and MDT and some equipment that will be moved from the old truck. The committee is also verifying all the punch list items.
- Selling old Truck 2 status – M. Chura reported that there are a couple of potential offers but it will need to be repaired before it is sold.

Lysander Public Safety: K. Thompson reported that the next meeting is November 16th at Lakeside FD Station at 7pm.

Budget & Finance: K. Thompson reported that the budget hearing has been held and the budget has been submitted to the town.

IT Committee: A virtual meeting is scheduled with Usherwood on December 10th at 2pm. M. Chura made the motion to purchase a Surface pro for the MDT for Truck 2 and the installation of the MDT and radio for up to \$2000 from the IT budget and D. Mirizio seconded the motion. Carried.

Recruitment & Retention: no report.

Personnel: D. Rafkis made the motion to approve the carry over of 5 vacation days each for J. Tanner and J. Burgess and D. Mirizio seconded the motion. Carried.

Caretaker Leader Report: J. Tanner submitted reports. K. Thompson will follow up with J. Burgess regarding his missing report.

Truck Maintenance: M. Chura reported that the old truck has a transmission issue that is to be fixed so it can be sold.

Building Maintenance: D. Mirizio reported that J. Tanner is getting everything prepared for winter. We have renewed the preventative maintenance contract with Hill's will no price increase.

Old Business:

- Letter to be placed on the ballot for commissioner elections are due by November 24th. Must specify the term that you wish to run for either the 2 year or 5 year term.
- The boat is listed on Auctions International and the bid if up to \$1325. The auction ends Monday 11/22 at 6:20 PM.

New Business:

- D. Mirizio made the motion to approve the Active member application for Mike Chura pending arson check and D. Rafkis seconded the motion. Carried. M. Chura abstained from the vote.
- The Yearend meeting date is scheduled for 12/28 at 9am.
- The Organizational Meeting is scheduled for Monday Jan 3rd at 7pm.
- The Chiefs' interviews will be scheduled after regular meeting on 12/20 or after year end meeting on 12/28.
- D. Mirizio made the motion to purchase a new copier for up to \$5000 and D. Rafkis seconded the motion. Carried.
- K. Thompson reported that the Governor signed a new law concerning symbols of hate. Fire Districts & Fire Dept. shall not sell or display any symbols of hate examples being but not limited to anything regarding white supremacy, Nazi, or the confederate flag. B. Raymond-LaPrease asked if policies will be updated to reflect this new law. M. Harrison asked if this can be sent out to the members in an email. K. Thompson reported that we will work on updating policy and informing the membership.

Public comments:

- B. Raymond-LaPrease asked about the status of her complaint. K. Thompson reported that the remaining board members investigated, and it was found to be unfounded.
- J. Melchior submitted a written complaint, it was handed to K. Thompson.
- B. Raymond-LaPrease asked about the wall in the main hall, it has been painted numerous times, has it been investigated as to what is causing the discoloration? D. Mirizio reported that he will investigate it.

K. Thompson stated we will be going into an executive session and do not anticipate any further business, but it is a possibility. At 7:49 pm D. Mirizio made the motion to enter Executive session to discuss the history of an individual which may lead to their suspension and D. Rafkis seconded the motion. Carried.

Returned to open session at 8:55pm.

Meeting dates:

Fire District Elections- December 14th from 6-9PM

Next Commissioners meeting - December 20th at 7PM

(All meetings at station #1 until further notice)

K. Thompson made the motion to adjourn at 8:56PM and D. Mirizio seconded the motion. Carried.

Respectfully submitted,

Amy Speach

District Secretary