

The special year end meeting of the Board of Fire Commissioners of the Belgium Cold Springs Fire District was called to order at 9:09am on December 28, 2021, by Chairperson, K. Thompson.

Present: K. Thompson, J. Patterson, D. Mirizio, D. Raffis, M. Chura, W. Dwyer, A. Speech, C. Laprease, B. Raymond-LaPrease, W. Massaro

Moment of silence for Brewerton FD Past Chief and Commissioner Michael Stassi as he passed away.

W. Dwyer reviewed year end vouchers and year end work sheet. W. Dwyer provided an updated report as of December 20th as the transfers in the budget didn't save correctly. J. Patterson made the motion to approve payment of vouchers presented and audited and D. Mirizio seconded the motion. Carried.

K. Thompson provided a worksheet with suggested budget transfers that would line up with our long-term plans. Discussion. M. Chura made the motion to transfer the 2021 budget to reserve as follows: \$20,000 to Equipment reserve and \$200,000 to Apparatus reserve and the balance into Capital Improvement and J. Patterson seconded the motion. Carried.

M. Chura made the motion to transfer the fund balance as follows, after the 2022 budget money is received: \$40,000 to Equipment reserve, \$50,000 to Apparatus reserve and the balance of the amount into Capital Improvement and J. Patterson seconded the motion. Carried.

Old Business: nothing to report

New Business:

- 2022 Holiday Schedule reviewed and discussed to be approved at the Organizational Meeting.
- K. Thompson asked that W. Dwyer set up a meeting with David Rutkowski to discuss the service awards investments and fees.
- Discussion regarding current guidelines and COVID testing, and a possible exposure not related to the FD.
- D. Mirizio wanted to address public comments. Open meetings law does not require that there be public comments, but they are a good idea to give the public the opportunity to be heard. There were comments made recently while the meeting was recorded that may give the public the wrong impression. The town and other districts have rules in place, so it is recommended that this board does as well. D. Mirizio made some recommendations based on his research on the subject. Discussion. K. Thompson stated that the state association has a sample policy, and she will put something together for review.
- W. Dwyer wanted to remind the board to review the fixed asset report for approval.

Public comments: None.

K. Thompson stated that we are planning to go into executive session and do not expect to conduct any further business.

J. Patterson made the motion to go into executive session to discuss the history of an individual which may lead to their suspension and to conduct Chief's interviews and D. Rafkis seconded the motion. Carried. Entered executive session at 9:37am. Commissioners, W. Massaro, J. Corcoran and commissioner elect M. Malone were in the executive session.

J. Patterson made the motion to return to the open session of the special meeting and K. Thompson seconded the motion. Carried. The meeting resumed at 12:30pm.

Organizational Meeting January 3, 2022, at 7:00pm
Next Commissioners Meeting January 31, 2022, at 7:00pm
(All meetings at Station #1 until further notice)

J. Patterson made the motion to adjourn at 12:32pm and K. Thompson seconded the motion. Carried.

Respectfully submitted,

Amy Speach, Secretary