

The regular monthly meeting of the Board of Fire Commissioners of the Belgium Cold Springs Fire District was called to order at 7:00 P.M. on December 20, 2021, by Chairperson, K. Thompson.

Present: K. Thompson, M. Chura, D. Rafkis, D. Mirizio, J. Patterson, W. Dwyer, A. Speach, M. Speach, C. Curtis, B. Raymond-LaPrease, C. LaPrease, T. Eckel, M. Malone, L. Malone, Michelle Malone, J. Metallo, PacB

D. Rafkis made the motion to approve the minutes of the November 15, 2021, monthly meeting and M. Chura seconded the motion. Carried.

<u>Treasurer's Report:</u>	Checking	138,910.40
	Savings	454,644.43
	Payroll account	120,278.83
	Capital Imp. Reserve	399,750.71
	Apparatus Reserve	395,515.43
	Cont. Tax. Stab. Res.	42,744.09
	Equipment Reserve	207,980.09
	Vouchers	79,868.60
	CODES Checking	3621.11
	CODES Savings	20,864.53
	CODES bequests	61,607.62
	Vouchers	0

W. Dwyer reviewed the treasurer's report. It was reported that we are over in legal & audit due to the new truck purchase and the bond counsel fees and we will transfer the money at the year-end meeting. B. Raymond-LaPrease stated she thought these transfers were made last month. K. Thompson said that we will investigate it for year-end meeting. The fixed asset report was supplied for review to be approved. J. Patterson made the motion to approve the treasurer's report and M. Chura seconded the motion. Carried. M. Chura made the motion to approve the vouchers as audited and J. Patterson seconded the motion. Carried. K. Thompson will be the commissioner to review bank statements this month.

Correspondence:

- Fire District Election results – K. Thompson was elected to the 5-year term and M. Malone to the 2-year term.
- The Counsellor was received and distributed
- Letter from Fire Districts Mutual Ins. Co. With a year in review for the company and wishes for happy holiday.
- Pinskey Law Group Seminar at Turning Stone from March 31- April 3, 2022
- Holiday Cards: Vander Molen, David Rutkowski, Tarvia Seal, Radisson Community Association

## Chief's Report:

### M. Speech reported:

1. Equipment purchases:
  - a. Miscellaneous medical and fire equipment supplies were ordered
  - b. Intake valves for the new Truck have been ordered and should be shipped January 18th
  - c. I am working with Commissioner Chura on purchasing other items for the new T-2
2. Special Events:
  - a. BCSFD Santa Run took place on Saturday, December 4<sup>th</sup> and went very well!
3. Apparatus:
  - a. The new Truck 2 has been in service and warranty items are being taken care of as parts come in.
4. COVID-19 Preparation/Response/Planning:
  - a. We are fully stocked with PPE
  - b. Members are reminded to be vigilant in wearing PPE on all calls, especially EMS calls
    - i. Members are also reminded to clean/sanitize your hands and any equipment used
  - c. Based on data from Onondaga County, I am recommending that we revert to an earlier COVID policy
    - i. All members/visitors/vendors are required to always wear a mask while inside BCSFD facilities and in apparatus regardless of vaccination status
    - ii. Masks are not required outdoors at this time
    - iii. The kitchens, popcorn machines and ice machines are out of service until further notice
    - iv. Food after drills? OK with ordering food? Discussion and all agreed it was OK to order food.
    - v. These are fluid policies and can change at a moment's notice
5. The usage of M-2 has been increasing
6. Zoll emsCharts Software:
  - a. Charts have been looking good
  - b. We will be conducting another training session on Thursday, December 23<sup>rd</sup>. The charts coming through look good, but we will cover items being missed and other questions that have come up.
7. Putting Duty Crews in service or setting up an Engine 91 date is encouraged
8. Bryx usage has been starting to improve
9. Thank you for your continued support!

W. Massaro- not present

J. Corcoran- not present but M. Speach reported that drill this week is reviewing the EMS Charts software and the following week will be Station/Officer's drill.

### Committee Reports

Communication: a meeting will be set up for January.

### Building & Facilities:

- Kitchen pantry – D. Mirizio reported that the food serving tables are ordered, they are waiting for parts and the ETA for delivery is December.
- Parking Lot Expansion at Station #1. D. Mirizio reported that Plumley has completed engineering and the project is on hold until spring.
- Station #2 Roof – The materials have been ordered. The contractor has reported that it is taking an average of 8 months for delivery of materials. The contractor will bring the materials on site when the work begins.

### New Truck Committee:

- New Truck 2 status – M. Chura reported that new truck is in service. It will need some equipment, radios and MDT and some equipment that will be moved from the old truck. The committee is also verifying all the punch list items.
- Selling old Truck 2 status – M. Chura reported that the truck was sold to Whitten FD in Iowa for \$49,000
- The boat is also sold and gone.
- J. Patterson made the motion that the proceeds from the truck and the boat are to go into the apparatus reserve and M. Chura seconded the motion. Carried.

Lysander Public Safety: K. Thompson reported that the next meeting is January 18<sup>th</sup> at Phoenix FD Station at 7pm. There is no meeting in December.

Budget & Finance: K. Thompson reported that we will finalize the 2021 Budget year and transfers to reserve at the year-end meeting on 12/28/2021

IT Committee: J. Patterson reported that a virtual meeting was held with Usherwood on December 10<sup>th</sup> at 2pm and nothing major to report, just finalizing the migration to the cloud, the copier has also been ordered.

Recruitment & Retention: J. Patterson reported that there is nothing new to report and we will be brainstorming a lawn sign campaign in the new year.

Personnel: nothing to report.

Caretaker Leader Report: J. Tanner and J. Burgess submitted reports.

Truck Maintenance: nothing to report.

Building Maintenance: J. Tanner reported that there is a problem with the boiler and it is being looked at. There have been recent problems with the garage doors at station #1 and due to the age we should consider looking into replacing or scheduled maintenance.

Old Business: Nothing to report.

New Business:

- Set January and February meeting dates as they fall on a holiday on the third Monday. The dates will be January 31<sup>st</sup> and February 28<sup>th</sup> both at Station #1 at 7pm.
- K. Thompson wanted to recognize Commissioner David Mirizio as he finishes out his term for his service to the district and community. His major contributions during his term include the security system and cameras, tearing down the Quartz house and starting the development of the property for parking, the roof replacement at station #2, and the lighting projects at all three buildings. Thank you for all you have done for the district.

Public comments:

- B. Raymond-LaPrease read a prepared statement regarding the recent district elections and congratulated Kit Thompson. She outlined her concerns related to actions of the board of fire commissioners and made suggestions for improvement that she would like to see considered as they move forward.
- D. Mirizio responded in disagreement to some statements made by B. Raymond LaPrease.

K. Thompson stated we will be going into an executive session and do not anticipate any further business, but it is a possibility. At 7:33pm K. Thompson made the motion to enter Executive session to discuss the history of an individual which may lead to their suspension and Chief's interview will be conducted and D. Rafkis seconded the motion. Carried. M. Malone, M. Speach and J. Tanner also joined the executive session.

Returned to open session at 11:35pm.

Meeting dates:

Year-end meeting – December 28<sup>th</sup> 9am at the District Office

Organizational Meeting – January 3, 2022, at Station #1 at 7PM

Next Commissioners meeting – January 31<sup>st</sup> at 7PM

(All meetings at station #1 until further notice)

D. Rafkis made the motion to adjourn at 11:37PM and D. Mirizio seconded the motion. Carried.

Respectfully submitted,

Amy Speach

District Secretary