

The regular monthly meeting of the Board of Fire Commissioners of the Belgium Cold Springs Fire District was called to order at 7:00 P.M. on February 28, 2022, by Chairperson, K. Thompson.

Present: K. Thompson, M. Chura, D. Rafkis, M. Malone, J. Patterson, W. Dwyer, A. Speech, J. Tanner, J. Corcoran, C. Curtis, B. Raymond-LaPrease, C. LaPrease, PacB

M. Malone made the motion to approve the minutes of the January 31, 2022, monthly meeting and M. Chura seconded the motion. Carried.

<u>Treasurer's Report:</u>	Checking	26,842.11
	Savings	1,253,166.07
	Payroll account	154,405.69
	Capital Imp. Reserve	669,604.86
	Apparatus Reserve	687,874.58
	Cont. Tax. Stab. Res.	42,744.82
	Equipment Reserve	263,695.87
	Vouchers	59,918.85
	CODES Checking	2,838.76
	CODES Savings	22,365.94
	CODES bequests	61,607.62
	Vouchers	0

W. Dwyer reviewed the treasurer's report. The AUD (Annual Update Document) is complete, and it will be submitted this week. We are on schedule to receive the statement for the service awards by mid-March. There was an 8.18% gain last year for the service awards investment. J. Patterson made the motion to approve the treasurer's report and D. Rafkis seconded the motion. Carried. M. Malone made the motion to approve the vouchers as audited and J. Patterson seconded the motion. Carried. M. Malone will be the commissioner to review bank statements this month.

Correspondence:

- AFDSNY proposed by-law amendment
- The Counsellor was received and distributed
- Fire District Affairs was received and distributed
- FD President notified the Chairperson that the Super Bowl Party has been replaced by a family outing to a Syracuse Crunch game on March 5th and the pancake breakfast will not be held this year.

Chief's Report:

J. Corcoran reported for M. Speech

1. Equipment purchases:
 - a. We are still waiting for the six, 100' lengths of 4" supply line for E-21, T-2, and for reserve stock that we purchased

- b. We ordered two new backpack style bags for R-1 that are currently on backorder and shipping is delayed
 - c. We bought more smoke/CO detectors for our detector replacement program, and they have arrived
 - d. We are working on purchasing several items for new Truck 2
 - i. The computer tray has arrived and been installed
 - ii. Still waiting on punch list items to be complete
 - iii. The MDT mounting equipment is due to arrive any day now and installation will be scheduled once it all arrives along with the mobile radio
2. Apparatus:
- a. The new Truck 2 is operating well with minimal, minor issues
 - i. We are waiting on some equipment, and we have a list from the Station 2 officers that we are working through
 - ii. Warranty items are being taken care of as parts become available
 - b. Relocation of M-3 to Station 2 for easier access to members
3. COVID-19 Preparation/Response/Planning:
- a. We are fully stocked with PPE
 - i. If you need anything for the Stations, contact your Line Officers
 - b. Members are reminded to be vigilant in wearing PPE on EMS calls
 - c. We can now test members for Covid and have a plan in place to do so
 - i. If you need a test for any reason, contact Chief Speach
 - d. Our mask restrictions have been lifted
 - i. The kitchens, ice machines, and popcorn machines are back in service
 1. I am asking that masks and food service gloves be used when preparing/serving food
 - ii. If you have any questions, please reach out to your Line Officers
4. Zoll emsCharts Software:
- a. The charts done have looked great with little to no errors!
5. I am encouraging members to put duty crews in service or setting up an Engine 91 date
6. Members have been reminded to please try and use Bryx when responding
- a. It helps us know who is responding and lets members know who is on their way to the stations
 - b. We have set up a Signal 14 messaging group to help facilitate that process should the request be made for Signal 14
7. Thank you for your continued support!

J. Corcoran reported for W. Massaro:

- Continued work on preplans
- Another pre-plan review will be scheduled for March on a drill night.

J. Corcoran:

- March training: The 10th EMS drill and Captain's drill. The 17th Extrication Tool Review and on Saturday the 19th CODES hosting an extrication drill, more details to come. The 24th will be SCBA review and usage training. The 31st preplan review and fire investigator unit presentation.
- BCSFD will be hosting 2 classes: Electric Vehicle Safety course on March 29th and March 30th and Apparatus Operator pumps on May 4, 11, 18, 25 and June 1, 8 and 11.
- Attended CODES meeting and picked up some information on upcoming town wide training opportunities. June 4th at the Oswego County Fire Training school. On Thursday at the business meeting, it will be announced that CODES will cover the Chief Rubin presentation for anyone that would like to attend.

Committee Reports

Communication: Nothing to report.

Building & Facilities:

- K. Thompson reported -
 - Kitchen pantry – the food serving tables arrived and they came with minor damage and the trays were missing. They will be bringing us the trays and discounting for the damage. They can be used.
 - Chura reported on:
 - Quartz – parking lot expansion - on hold
 - Station #2 Roof – taking an average of 8 months for delivery of materials. On hold

New Truck Committee: J. Patterson reported that the updates were covered in the Chief's report and that we are continuing to make progress.

Lysander Public Safety: K. Thompson reported that the next meeting is March 15th at GBAC. J. Corcoran stated in his report, there will be more to come on the auto extrication training. June 4th there will be town wide training in Oswego County, more information to come. There are plans for a big water drill in April or May but nothing definite yet.

Budget & Finance: K. Thompson reports that we have received the 2022 funds from the town.

IT Committee: J. Patterson reported that we have a quarterly meeting scheduled with Usherwood for March 18th. We met with First Arriving last week for the station board planning. The implementation will be scheduled when the equipment is received, more to come. At some point we may look at updating the monitors.

Recruitment & Retention: D. Rafkis reported they are working on updating the lists and will be back out delivering soon.

Caretaker Leader Report: J. Tanner and J. Burgess submitted reports.

Truck Maintenance: J. Tanner reported that he spoke with M. Chura about replacing some wearable parts on the blade for the plow and it would be around \$600-700. M. Chura suggested the possibility of getting the parts and have them on hand but continue to wear the current one down.

Building Maintenance: D. Rafkis reported that we are looking at updating the fire alarm system due to changes in the 3G and 4G cellular networks. J. Patterson made the motion to spend up to \$2000 for the fire alarm update and M. Malone seconded the motion. Carried. There are 3 notable leaks in the roof at HQ. J. Tanner reported that he has called the person who installed but he has not stopped yet. J. Tanner will follow up with the vendor and is to keep D. Rafkis in the loop.

Old Business:

- M. Chura reported that he has received, more information on the extended warranty for Truck 2, is continuing to investigate and waiting for more information. Tabled for more information.

New Business:

- J. Patterson made the motion to approve A. Speech, W. Dwyer or K. Thompson to have the authority to vote on bylaws change and the election at the AFDSNY Annual Meeting and M. Malone seconded the motion. Carried.
- K. Thompson reported that we aware there have been issues with the physicals provider. We also know that this is a difficult time for healthcare facilities, but they knew we were coming, and it doesn't look like they planned for that. We will continue to look at other providers.
- J. Patterson made the motion to approve the changed FD activities - as noted in correspondence and we were notified of change and M. Chura seconded the motion. Carried.
- J. Patterson made the motion to approve alcohol (beer & wine only) for hall use for R. McNeil on June 11 and D. Rafkis seconded the motion. Carried.
- K. Thompson would like to schedule a long-term planning meeting. discussion. The meeting will be March 14th at 7pm at station #1.

Public comments: None

K. Thompson stated we will be going into executive session and do not anticipate any further business. At 7:40pm K. Thompson made the motion to enter Executive Session to discuss the employment history of an individual which may lead to his or her continued employment or discipline and M. Chura seconded the motion. Carried.

Resumed the regular meeting at 9:12PM.

Meeting dates:

Next Commissioners meeting – March 21st at 7PM
(All meetings at station #1 until further notice)

J. Patterson made the motion to adjourn at 9:14PM and M. Chura seconded the motion. Carried.

Respectfully submitted,
Amy Speach
District Secretary