

The regular monthly meeting of the Board of Fire Commissioners of the Belgium Cold Springs Fire District was called to order at 7:00 P.M. on August 15, 2022, by Chairperson, K. Thompson.

Present: K. Thompson, M. Chura, D. Rafkis, J. Patterson, M. Malone, W. Dwyer, A. Speach, J. Tanner, J. Corcoran, C. Curtis, B. Raymond-LaPrease, C. LaPrease, PAC B

J. Patterson made the motion to approve the minutes of the July 18, 2022, monthly meeting and M. Chura seconded the motion. Carried.

K. Thompson stated that correspondence was received regarding the July 11th public hearing minutes. She sent them to the attorney for the Association of Fire Districts of the State of NY, he reviewed them and found the minutes to be more than adequate. K. Thompson also mentioned that the district secretary is an instructor for the state association and is well versed in the requirements for minutes. J. Patterson made the motion to approve the minutes of the July 11th Public Hearing and M. Chura seconded the motion. Carried.

J. Patterson made the motion to approve the minutes of the August 8, 2022 special meeting and D. Rafkis seconded the motion. Carried.

<u>Treasurer's Report:</u>	Checking	49,818.86
	Savings	872,052.32
	Payroll account	97,710.23
	Capital Imp. Reserve	660,767.91
	Apparatus Reserve	687,911.51
	Cont. Tax. Stab. Res.	42,747.13
	Equipment Reserve	263,709.95
	Vouchers	42,958.80
	CODES Checking	2,425.40
	CODES Savings	22,370.47
	CODES bequests	61,607.62
	Vouchers	400.00

W. Dwyer reviewed the treasurer's report. The principal payment on the new truck will be due before the next meeting. There are multiple bills from Baldwinsville Schools for fuel including a bill from August of 2021 that was never received. A. Speach reported that there a reduction on the key total for fuel, they had some from Northwest FD on our report but we were not billed for their fuel. We received the payment on the insurance claim for the rescue tool hose on R1. J. Patterson made the motion to approve the treasurer's report and M. Chura seconded the motion. Carried. M. Chura asked about a bill for CPR and A. Speach clarified that it was for instructor training renewal. J. Patterson made the motion to approve the vouchers as audited and M. Malone seconded the motion. Carried. D. Rafkis will be the commissioner to review bank statements this month.

Correspondence:

- Fire District Affairs was received and distributed.
- The Counsellor was received and distributed.
- Central Region Fire Districts Association meeting August 22nd at McNeil HUB in Cortland.
- Food Service Establishment Inspection Report. There were no deficiencies or violations.
- Thank you from J Russel Group (Krown) for our business.
- Pinsky Law Group seminar, dates in September and October at Turning Stone.

Chief's Report:

J. Cocoran reported for M. Speach:

1. Equipment purchases:

- a. The new mannequin for the tower has arrived and is in service, it was used last week during drill.
- b. The new portable radios for Truck 2 have come back from United
 - i. We are just waiting for the vehicle chargers to ship before they are put in service
- c. The remainder of the new portable radios were ordered, just awaiting a ship date
- d. We will be purchasing new blades for our rotary saws
- e. The 6' hose jumpers for E-11, E-21, L-1, and T-2 have been ordered, the couplings are on back order so we may not see delivery until January 2023.
- f. Two additional Knox KeySecure systems have been ordered for T-2 and L-1
- g. Miscellaneous medical supplies have arrived and have been distributed

2. Apparatus:

- h. Truck 2
 - ii. The punch list is nearly complete – J. Tanner has been working diligently.
 1. Just a few minor outstanding items
 - i. New Apparatus
 - iii. We are progressing with getting the new vehicle spec'd
 - iv. Vendors have been contacted to provide us pricing

3. Special Events

- j. Radisson Founder's Day is coming up on August 6th
 - v. Crews and apparatus were assigned
- k. Harvest Field Days at Abbott Farms on August 27th
 - vi. Crews and apparatus will be assigned as event gets closer
 1. Captains are getting personnel lined up
 2. A Squad, along with T-2, R-2, and the Gator will likely be used
- l. Memorial 5k Run at Palmer School on September 3rd
 - vii. Crews and apparatus will be assigned as the event gets closer
 1. Captains have been given the information
 2. Both Squads, along with the Gator and R-2 will likely be used

4. COVID-19 Preparation/Response/Planning:

- m. Members are reminded to wear PPE on EMS calls
- n. Our current policy remains in place and unchanged
- o. Keep in mind...this is a fluid policy and can be changed at a moment's notice
- 5. Zoll emsCharts Software:
 - p. No issues to report...all reports look very good!
- 6. I always encourage our members to put a duty crew in service or set up an Engine 91 date that BCSFD hosts
- 7. Members have been reminded to please try and use Bryx when responding
 - q. It helps us know who is responding so we can respond with adequate crews
- 8. Thank you for your continued support!

J. Corcoran reported for W. Massaro:

- The hose jumper order has been placed/ There is a backorder on couplings with a 15-20 week ETA.
- There have been requests coming in for fire gloves. We will be reaching out to vendors to see what options are available and getting samples.
- Planning Board meeting: Proposal for a new building across from Anheuser Bush next to the bypass. The plan currently is a maintenance building with plans much further down the road for a phase 2 that may include residential development but would require some changes and approvals.
- Map updates have been an ongoing project. W. Massaro has tried a number of people without success so Tyler Massaro will be looking into it for us as he has some expertise in this area.

J. Corcoran:

- Training :
 - August 11th was patient lift assists and covered unique situations and some technical rescue. The call on Cold Springs Rd. was reviewed.
 - August 18th will be the EVOC training lecture some new revisions and Saturday August 20th will be the skills portion.
 - August 25th is live fire. The last two live fire training nights were very successful so we will continue with having mutual aid come. The 25th we will be having Plainville FD. It has had a positive impact on our mutual aid relationships.
- Sept. 8th will be conflict resolution training.
- Agrana foods has contacted J. Corcoran to do a walkthrough. This will need to be a small group due to food prep. requirements.
- Also working with the environmental safety person at Giovanni foods on training opportunities.

Committee Reports

Building & Facilities:

- M. Malone: Nothing further to report, projects are in the same status as reported last month. Station #2 Roof – taking an average of 8 months for delivery of materials. We will most likely see an increase in the price of materials. A. Speach will continue to reach out for an updates.

New Truck Committee: J. Patterson reported that the committee has met a few times. We have looked into using a consortium for the purchase, Sourcewell specifically. J. Patterson is proposing a permissive referendum for up to \$850,000. Discussion. M. Chura asked about bonding for the purchase. K. Thompson stated we will have sufficient funding in the reserve by the time we take delivery. The vendors have reported that we are looking at significant price increases due to supply chain issues and using a consortium will allow us to beat those price increases. J, Patterson made the motion to approve the following resolution, subject to permissive referendum and M. Chura seconded the motion. Carried.

RESOLVED, THAT THE FIRE DISTRICT EXPEND FUNDS IN THE RESERVE FUND FOR APPARATUS THAT THE DISTRICT EXPECTS TO BE FUNDED BY DELIVERY OF THE APPARATUS AS FOLLOWS; NOT TO EXCEED \$850,000 TO BE USED TO PURCHASE AND EQUIP A RESCUE PUMPER TO BE USED FOR THE FIRE DISTRICT, INCLUDING LEGAL AND ADVERTISING COSTS.

BY ORDER OF THE BOARD OF
FIRE COMMISSIONERS OF THE
BELGIUM COLD SPRINGS FIRE DISTRICT

Lysander Public Safety: K. Thompson reported that the next meeting is September 20th at a location to be determined.

Budget & Finance: K. Thompson reported that the committee has met and according to our schedule we would have the proposed budget but we are not ready to present it and we will have it ready for next month.

IT Committee: J. Patterson reported that A. Speach is working with Usherwood as Microsoft is looking for us to release unused or inactive licenses. Our users that forward email appear inactive so we are working on this issue.

Recruitment & Retention: M. Chura asked that this report item be removed as the responsibility falls on the fire department.

Personnel: K. Thompson reported that annual employee reviews have been completed.

Caretaker Leader Report: J. Tanner submitted a report.

Truck Maintenance: J. Tanner reported that the button on the real cord on T2 not working. The bucket on T2 has been stabilized. C1 will be going in for body work on 9/12 for approximately 4 weeks. E11 had the handle for the emergency brake come off and he came in Sunday to fix it.

Building Maintenance: J. Tanner reported that they are waiting for the part to come in for the AC in the Station #2 kitchen. The roof at headquarters in not leaking but the repair man will be coming back to finalize the repairs.

Old Business:

- Policy review: K. Thompson reported that it is tabled until next month.
- K. Thompson reported that there will be a Leadership Seminar session with the membership scheduled for September 8th at 7pm for all active and support members.

New Business:

- J. Patterson made the motion to approve Emma Ludwig's request for alcohol for hall use on November 5th for a baby shower, 50 people and D. Rafkis seconded the motion. Carried.
- J. Patterson made the motion to approve Linda and Lewis Cooper's request for alcohol for hall use on December 18th for a family holiday party, 30 people and D. Rafkis seconded the motion. Carried.

Public comments:

- B. Raymond-LaPrease asked how she could obtain a copy of the slides and the Chief's letter from the public hearing. K, Thompson stated that a written request (or an email) would be sufficient and send the request to the district secretary.
- B. Raymond-LaPrease suggested that a summary of the leadership seminar be sent out to let everyone know what the seminar will be about and promote it. Discussion. K. Thompson stated that we can reach out to ESIP for the information.

K. Thompson stated we will be going into executive session and do not expect to conduct further business.

At 7:47pm J. Patterson made the motion to enter Executive Session to discuss the employment history of an individual which may lead to his or her continued employment and M. Chura seconded the motion. Carried.

Resumed the regular meeting at 11:23PM.

Due to multiple commissioners having scheduling conflicts, the September commissioner's meeting will be held on Tuesday September 13, 2022 at the District Office.

Meeting dates:

Next Commissioners meeting – September 13th at 7PM

D. Rafkis made the motion to adjourn at 11:24PM and M. Malone seconded the motion. Carried.

Respectfully submitted,
Amy Speach
District Secretary