

Application for Employment

Belgium Cold Springs Fire District is an equal opportunity employer. We are dedicated to a policy of nondiscrimination in employment. Employment with the Belgium Cold Springs Fire District is available without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation and/or other legally protected status.

Please read and answer <i>all</i> questions. You may attach a resume, but all questions must be answered.	Position applying for
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PERSONAL DATA

Name (last, first, middle)				
Street Address and/or Mailing Address		City	State	Zip
Home Telephone Number	Cellular Telephone Number		Email Address	
Date you can start work	Salary Desired	Do you have a High School Diploma or GED? Yes ☐ No ☐		

POSITION INFORMATION

 Check all that you are willing to work

Hours: Full Time ☐ Part Time ☐	Days ☐ Evenings ☐	Swing ☐ Graveyard ☐ Weekends ☐	Status: Regular ☐ Temporary ☐
Are you authorized to work in the U.S. on an unrestricted basis?			Yes ☐ No ☐
Have you ever been convicted of a felony? (Convictions will not necessarily disqualify an applicant for employment.) If yes, explain:			Yes ☐ No ☐
Have you been told the essential functions of the job or have you been viewed a copy of the job description listing the essential functions of the job? Yes ☐ No ☐			
Can you perform these essential functions of the job with or without reasonable accommodation? Yes ☐ No ☐			

QUALIFICATIONS

 Please list any education or training you feel relates to the position applied for that would help you perform the work, such as schools, colleges, degrees, vocational or technical programs, and military training.

	School Name	Degree	Address/City/State
School			
School			
Other			

SPECIAL SKILLS

 List any special skills or experience that you feel would help you in the position that you are applying for (leadership, organizations/teams, etc.

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REFERENCES

 Please list three professional references not related to you, with full name, address, phone number, and relationship. If you don't have three professional references, then list personal, unrelated references.

Name	Address/City/State	Phone	Relationship

WORK HISTORY Start with your present or most recent employment and work back. Use separate sheet if necessary. (INCLUDE PAID AND UNPAID POSITIONS)		
Job Title #1	Start Date (mo/day/yr)	End Date (mo/day/yr)
Company Name	Supervisor's Name	Phone Number
City	State	Zip
Duties:		
Reason for Leaving	Starting Salary	Ending Salary

May we contact your present employer?
 Yes ☐
 No ☐
 N/A ☐

Job Title #2	Start Date (mo/day/yr)	End Date (mo/day/yr)
Company Name	Supervisor's Name	Phone Number
City	State	Zip
Duties:		
Reason for Leaving	Starting Salary	Ending Salary

Job Title #3	Start Date (mo/day/yr)	End Date (mo/day/yr)
Company Name	Supervisor's Name	Phone Number
City	State	Zip
Duties:		
Reason for Leaving	Starting Salary	Ending Salary

Job Title #4	Start Date (mo/day/yr)	End Date (mo/day/yr)
Company Name	Supervisor's Name	Phone Number
City	State	Zip
Duties:		
Reason for Leaving	Starting Salary	Ending Salary

I certify that the facts set forth in this Application for Employment are true and complete to the best of my knowledge. I understand that if I am employed, false statements, omissions or misrepresentations may result in my dismissal. I authorize the Belgium Cold Springs Fire District to make an investigation of any of the facts set forth in this application and release the Employer from any liability. The employer may contact any listed references on this application.

I acknowledge and understand that Belgium Cold Springs Fire District is an “at will” employer. Therefore, any employee (regular, temporary, or other type of category employee) may resign at any time, just as the employer may terminate the employment relationship with any employee at any time, with or without cause, with or without notice to the other party.

 Applicant Signature

 Date