

The regular monthly meeting of the Board of Fire Commissioners of the Belgium Cold Springs Fire District was called to order at 7:00 P.M. on November 22, 2022, by Chairperson, K. Thompson.

Pledge to the Flag

Present: K. Thompson, M. Chura, M. Malone, D. Rafkis, W. Dwyer, A. Speech, M. Speech, W. Massaro, J. Tanner, J. Root, C. Curtis, M. Harrison, M. Evans, T. Eckel, L. Malone, Michele Malone, B. Raymond-LaPrease, C. LaPrease, T. Blackwell.

T. Blackwell with McNeil & Co. Reviewed our insurance coverages, loss control & risk management services, e-learning & seminars that can be customized. He will return after the holidays for renewal.

M. Malone made the motion to approve the minutes of the October 17, 2022 monthly meeting and D. Rafkis seconded the motion. Carried. M. Malone made the motion to approve the minutes of the October 17<sup>th</sup> Budget Hearing and M. Chura seconded the motion. Carried.

<u>Treasurer's Report:</u>	Checking	105,106.35
	Savings	616,983.87
	Payroll account	72,617.16
	Capital Imp. Reserve	660,874.73
	Apparatus Reserve	460,511.02
	Cont. Tax. Stab. Res.	42,754.04
	Equipment Reserve	252,792.47
	Vouchers	196,111.51
	CODES Checking	3,820.19
	CODES Savings	18,884.13
	CODES bequests	61,607.62
	Vouchers	0.00

W. Dwyer reviewed the treasurer's report. There were no vouchers for CODES. There were 3 bills that came in after the report was complete. The permissive referendum for the radios was reviewed. M. Chura made the motion to approve the treasurer's report and D. Rafkis seconded the motion. Carried. D. Rafkis made the motion to approve the vouchers as audited and M. Malone seconded the motion. Carried. J. Patterson was scheduled to be the commissioner to review bank statements this month. K. Thompson will review.

Correspondence:

- Excellus renewal rates letter.
- Fire District Affairs was received and distributed.
- The Counsellor was received and distributed.
- Onondaga Community College – Legal Aspects of the Fire Service Course (semester)
- Pinsky Law Group – EMS Law & Management Conference 3/2-3/5/2023
- Mark Butler and Terry Hannigan commissioner training 2023 course offering.
- Letter submitted by Jeremy Patterson to be placed on the ballot for a 5-year term for the Dec. 13<sup>th</sup> fire district election

Chief's Report:

M. Speech:

1. Equipment purchases:
  - a. The new portable radios for the Chiefs, Truck 2 and R-2 are in service
  - b. The remainder of the radios are in my office, but I am awaiting the chargers for them
  - c. The 6' hose jumpers for E-11, E-21, L-1, and T-2 are in service
  - d. The Knox KeySecure systems for T-2 and L-1 are installed and in service
    - i. Working on a few bugs on the T-2 system
2. Apparatus:
  - a. Truck 2
    - i. The punch list is nearly complete
  - b. New Apparatus
    - i. The spec for the new Rescue Pumper has been approved and the contract has been signed with Colden Enterprises for a Spartan Star Series Pumper
    - ii. Pre-construction meeting should be happening soon
    - iii. Thank you to the Truck Committee for your long hours and hard work putting this apparatus together!
3. Special Events
  - a. We have had several special events lately with more to come...
    - i. Thank you very much to all who have helped with these!
  - b. Santa Run will be taking place and I am working on assigning crews
  - c. The Parade of Lights Event in Baldwinsville is happening this year
    - i. BCSFD will participate and apparatus assignments will be completed as the event gets closer L1 in the parade and E21 will stand by for coverage for us and NWFD.
4. COVID-19 Preparation/Response/Planning:
  - a. Members are reminded to wear PPE on EMS calls
  - b. No change to current policy
  - c. Keep in mind...this is a fluid policy and can be changed at a moment's notice
5. Zoll emsCharts Software:
  - a. No issues to report...all reports look very good!
6. Members are encouraged to put a duty crew in service or set up an Engine 91 date that BCSFD hosts
7. Members have been reminded to please try and use Bryx when responding
  - a. It helps us know who is responding so we can respond with adequate crews
8. Thank you for your continued support!

W. Massaro: M. Speech reported as Bill needed to leave.

- Radisson Professional Center on Willett Parkway, the developer is fixing up to try to lease. They will start with working on the grounds. We will have 360 degree access after that we do not have now.
- Abbotts has proposed a small subdivision of a lot.

J. Corcoran: M. Speech reported on Training.

- CME skills to be scheduled for December.

### Committee Reports

#### Building & Facilities:

- Station #2 Roof – taking an average of 8 months for delivery of materials. We will most likely see an increase in the price of materials. A. Speech will continue to reach out for an update.

New Truck Committee: M. Chura reported that the first prebuild meeting will be in the next month.

Lysander Public Safety: K. Thompson reported that the next meeting is January 17, 2023 at BCSFD Station #1 at 7pm.

Budget & Finance: nothing to report.

IT Committee: no report.

Personnel: no report.

Caretaker Leader Report: J. Tanner submitted a report.

Truck Maintenance: J. Tanner reported that the battery in car 3 had to be replaced. Nothing else major going on.

Building Maintenance: D. Rafkis reported that the zone valve in the Station #2 boiler room has been replaced. The heat exchanger at the district office has been replaced. The part for the AC at Station #2 is finally in and will be replaced.

#### Old Business:

- Policy review- no policies at this time.
- Commissioner election is December 13<sup>th</sup> 6-9pm. The letter to be on the ballot needs to be submitted tomorrow, 11/23, by 5pm.

#### New Business:

- K. Thompson explained that a committee was established to look for a new physical provider. We recommend that we switch providers to CNY Industrial Medical in Brewerton. The prices are comparable to WellNow. The chest x-rays would have to be done in Radisson or on Rt. 57 but Well Now has not been able to provide onsite either. Discussion. M. Chura made the motion to approve the change to CNY Industrial Medical and M. Malone seconded the motion. Carried.
- WC/VFBL renewal discussion. M. Chura made the motion to renew the VFBL/WC policy with Fire Districts Mutual and M. Malone seconded the motion. Carried.
- Cancer Insurance Renewal options reviewed. K. Thompson made the motion to renew and approve all cancer and all member coverage. M. Chura seconded the motion. Carried.
- Set meeting dates:
  - Yearend meeting - December 28<sup>th</sup> at 9am at the district office.
  - Organizational meeting – January 3<sup>rd</sup> 6pm at station #1
  - Chief's Interviews either after regular meet 12/20 or after year end if cannot make it 12/20.
  - January Meeting on the 18<sup>th</sup> at 7pm
  - February will set at the Organizational Meeting.

K. Thompson stated that we do plan to move into an executive session and do not expect to conduct any further business.

Public comments: M. Harrison asked about a plow contract since the bid went out. Discussion. J. Tanner and J. Root will plow for now.

At 8:15 P.M. K. Thompson made the motion to enter Executive Session to discuss the employment history of an individual which may lead to his or her employment and D. Rafkis seconded the motion. Carried.

Resumed the regular meeting at 11:30 P.M.

Meeting dates:

Fire District Election – December 13<sup>th</sup> 6 PM-9 PM

December Commissioner Meeting – December 20<sup>th</sup> at 7 P.M.

(All meetings at station #1 until further notice or unless specified)

M. Chura made the motion to adjourn at 11:31 PM and D. Rafkis seconded the motion. Carried.

Respectfully submitted,

Amy Speach

District Secretary