

The regular monthly meeting of the Board of Fire Commissioners of the Belgium Cold Springs Fire District was called to order at 7:00 P.M. on December 20, 2022, by Chairperson, K. Thompson.

Pledge to the Flag

Present: K. Thompson, M. Chura, D. Rafkis, J. Patterson, M. Malone, W. Dwyer, A. Speech, M. Speech, W. Massaro, J. Tanner, J. Root, C. Curtis, M. Harrison, M. Evans, Michele Malone, B. Raymond-LaPrease, C. LaPrease, Pac B (Jesse)

J. Patterson made the motion to approve the minutes of the November 22, 2022 monthly meeting and D. Rafkis seconded the motion. Carried. D. Rafkis made the motion to approve the minutes of the December 4, 2022 special meeting and J. Patterson seconded the motion. Carried.

<u>Treasurer's Report:</u>	Checking	21,156.43
	Savings	517,084.38
	Payroll account	57,326.62
	Capital Imp. Reserve	660,929.05
	Apparatus Reserve	460,548.87
	Cont. Tax. Stab. Res.	42,757.55
	Equipment Reserve	252,813.25
	Vouchers	48,444.32
	CODES Checking	3,520.19
	CODES Savings	20,390.82
	CODES bequests	61,607.62
	Vouchers	0.00

W. Dwyer reviewed the treasurer's report. There were no vouchers for CODES. W. Dwyer explained the fees for Paychex will be on the report differently going forward. QuickBooks is duplicating entries with the new payroll company. W. Dwyer asked if he could bring in the QuickBooks person to assist in correcting the entries and fix the issue; the cost would be around \$90. The board had no issue with him bringing her in for assistance. D. Rafkis made the motion to approve the treasurer's report and J. Patterson seconded the motion. Carried. J. Patterson made the motion to approve the vouchers as audited and M. Chura seconded the motion. Carried. J. Patterson will be the commissioner to review bank statements this month.

Correspondence:

- Fire District Affairs was received and distributed.
- Correspondence from the fire department that department elections have been protested and will be held January 5th.
- Fire district election results: 161 voters total: 85 for Charlie LaPrease, 75 for Jeremy Patterson and 1 affidavit ballot.
- J& B roof sent a letter informing of an increase in rates.
- Holiday cards: Vander Molen, Fire Districts Mutual, Auctions International, J Russel Group, David Rutkowski, image press.

Chief's Report:

M. Speech:

1. Equipment purchases:
 - a. The new portable radios for the Chiefs, Truck 2 and R-2 are in service

- b. The remainder of the radios are in my office, but I am awaiting the chargers for them.
 - c. We did get 2 chargers from Fayetteville and are working to get them mounted.
 - d. The 6' hose jumpers for E-11, E-21, L-1, and T-2 are in service
 - e. The Knox KeySecure systems for T-2 and L-1 are installed and in service
 - i. The system for T-2 was shipped back to Knox to fix an internal issue
2. Apparatus:
 - a. Truck 2
 - i. The punch list is nearly complete
 - b. New Apparatus
 - i. The pre-construction meeting took place earlier this week and we will have the updates soon. Estimated delivery is 440 days.
 - ii. Thank you to the Truck Committee for your long hours and hard work putting this apparatus together!
 3. Special Events
 - a. Santa Run went very well!
 - i. Thank you to all who participated!
 4. COVID-19 Preparation/Response/Planning:
 - a. Members are reminded to wear PPE on EMS calls
 - b. No change to current policy
 - c. Keep in mind...this is a fluid policy and can be changed at a moment's notice
 5. Zoll emsCharts Software:
 - a. Working with a few members on issues with charts
 6. Members are encouraged to put a duty crew in service or set up an Engine/Squad 91 date that BCSFD hosts
 7. Members have been reminded to please try and use Bryx when responding
 - a. It helps us know who is responding so we can respond with adequate crews
 8. Thank you for your all your support!!

W. Massaro: no report

J. Corcoran: no report

Committee Reports

Building & Facilities:

- Station #2 Roof – taking an average of 8 months for delivery of materials. We will most likely see an increase in the price of materials. A. Speech will continue to reach out for an update.

New Truck Committee: M. Chura reported that the prebuild is complete and they are ready to move forward.

Lysander Public Safety: K. Thompson reported that the next meeting is January 17, 2023 at BCSFD Station #1 at 7pm.

Budget & Finance: no report.

IT Committee: no report.

Personnel: K. Thompson reported that there is posting on the website for a fulltime caretaker position until the position is filled.

Caretaker Leader Report: J. Tanner submitted a report.

Truck Maintenance: J. Patterson reported that the T2 compartment door that was damaged is in the process of being repaired. S2 is out of service due to an accident and R2 is running in its place for now.

Building Maintenance: no report.

Old Business:

- Policy review- no policies at this time.

New Business:

- J. Patterson made the motion to approve alcohol for hall use for W. Massaro on January 7th for a family party and M. Chura seconded the motion. Carried.
- J. Patterson made the motion to approve K. Thompson's attendance at the AFDSNY Annual Meeting May 17-20 and M. Malone seconded the motion. Carried.
- Organizational meeting date has been changed as the fire department elections have been contested. The new date is January 9th at 7PM at Station #1.

K. Thompson stated that we do plan to move into an executive session and do not expect to conduct any further business.

Public comments: B. Raymond-LaPrease made comments regarding a personal matter.

At 7:24 P.M. M. Chura made the motion to enter Executive Session to discuss the employment history of an individual which may lead to his or her employment and J. Patterson seconded the motion. Carried. A. Speach, M. Speach and J. Root joined at 9:00 PM.

Resumed the regular meeting at 9:50 P.M.

Meeting dates:

Yearend Meeting – December 28 at 9am at HQ

Organizational Meeting – January 9 at 7pm

Commissioner's meeting –January 18 at 7pm

(All meetings at station #1 until further notice or unless specified)

J. Patterson made the motion to adjourn at 9:52 PM and M. Malone seconded the motion. Carried.

Respectfully submitted,
Amy Speach
District Secretary