

The regular monthly meeting of the Board of Fire Commissioners of the Belgium Cold Springs Fire District was called to order at 7:00 P.M. on April 17, 2023 by Chairperson, K. Thompson.

Pledge to the Flag.

Present: K. Thompson, M. Chura, D. Rafkis, M. Malone, C. LaPrease, W. Dwyer, A. Speech, J. Root, D. Dwyer, C. Curtis, M. Harrison, M. Evans, B. Raymond-LaPrease, Pac B

C. LaPrease made the motion to approve the minutes of the March 20, 2023 monthly meeting and the minutes of the March 20th public hearing and M. Malone seconded the motion. Carried.

<u>Treasurer's Report:</u>	Checking	144,923.96
	Savings	1,470,445.09
	Payroll account	130,668.40
	Capital Imp. Reserve	804,675.77
	Apparatus Reserve	782,257.72
	Cont. Tax. Stab. Res.	42,898.23
	Equipment Reserve	281,729.00
	Vouchers	66,256.66
	CODES Checking	2,415.19
	CODES Savings	24,551.31
	CODES bequests	61,607.62
	Vouchers	0.00

W. Dwyer reviewed the treasurer's report. There are no vouchers for CODES. Please note that the bill for fuel is now quarterly and not monthly. C. LaPrease made the motion to approve the treasurer's report and M. Malone seconded the motion. Carried. M. Chura made the motion to approve the vouchers as audited and M. Malone seconded the motion. Carried. K. Thompson will be the commissioner to review bank statements this month.

Correspondence:

- Central Region Fire Districts Association meeting Monday, April 24th at Lakeside FD
- Central Region Fire Districts Regional Training May 6th at Stittville FD.
- Charlie LaPrease has completed his required commissioner training.
- Letter from OCWA reporting on the ongoing effort to provide reliable water service and to offer on-site training.

Chief's Report:

J. Root:

1. Communications:
 - The bank chargers are in and installed in station watch rooms. Still awaiting credit for four vehicle chargers that did not come in, along with quote on new radio batteries.
 - SOG 03-017 Revision proposal submitted to commissioners on 4/5 for review.
2. Apparatus:
 - Second Chief's vehicle expected in June.
3. Special Events
 - Recruit NY Open House to be held on April 22nd 10-2 at Lysander Town Hall. Truck 2 will be there out of service for the duration of the event.
4. Stations:
 - Scheduling appointments for contractors to come and gather information to provide quotes for shower addition to station 2.

J. Corcoran: Reported that he has received a request that some meds are expiring and need replacement. There will be an order placed soon. The EMT's put together a list of expiration dates to better plan for replacements.

M. Speach: no report.

Committee Reports

Building & Facilities:

- M. Chura reported that nothing has changed with the roof project. Station #2 Roof – taking an average of 8 months for delivery of materials. A. Speach reported that on 1/23/2023 Schaffer emailed that he would send a revised quote and it has not been received. A follow up email was sent 2/7 with no response.

New Truck Committee: M. Chura reported that rescue pumper is projected to start the build in September with a delivery estimated at the end of December barring any delays.

Lysander Public Safety: K. Thompson reported that the next meeting is April 18, 2023 at BCSFD at 7pm. There will be discussion on the logistics of the joint Recruit NY open house. C. Padalino has worked tirelessly on the program and we are hoping for a good turnout.

Budget & Finance: no report.

IT Committee: D. Rafkis made a motion to approve up to \$3200 to renew Power DMS and M. Chura seconded the motion. Carried. K. Thompson stated she was skeptical of the program at first but it is a good platform.

Personnel: K. Thompson reported that the part time firefighter/EMT position has been posted on the website.

Truck Maintenance: M. Chura reported that we are looking into the feasibility of repairing the generator on E21 and any alternatives that may be possible. Let L. Harrison know of anything that needs repairs and he will contact the appropriate people. C. LaPrease asked what the alternatives are and M. Chura responded that it is still being researched. Lengthy discussion ensued regarding the lights on E21 and alternatives as well as the possibility of the same conversion that was completed on R2. M. Harrison asked about outstanding issues with T2, L1 and LED headlights on E21. Discussion.

Building Maintenance: C. LaPrease reported that L. Harrison replaced a switch for the walk-in cooler.

Steering Committee: M. Chura reported that the committee met on 4/8 and had eight people in attendance and it went well. Discussion regarding emailing summary of topics discussed and/or minutes of the steering committee meetings. If interested in attending let Commissioner Thompson know. The meetings will be the Saturday after the department business meeting. Some topics discussed included transitioning duties to L. Harrison and to please be patient with him. The bulletin boards in the stations are in the process of being updated so be on the lookout for information. The By-laws committee is reviewing how exceptions are made for individuals that are not in good standing. Discussion regarding drills that are not as physical and include some classroom training. The support members are looking to meet more and may meet on their own. Discussion regarding EMS and fire response to alarms.

Fire Prevention –C. LaPrease reported that the Recruit NY Open House is 4/22 at Lysander Town Hall. Fire prevention at McNamara Elementary is scheduled for 4/28 and Elden on 5/1.

Old Business:

- Policy review- nothing at this time.

New Business:

- Chief Root provided a revision to SOG 03-017 – Personal Vehicle Response Direct to the Scene. K. Thompson suggested removal of section 6.4 as it appears to be redundant. K. Thompson made the motion to approve the revision with the removal of section 6.4. Lengthy discussion. K. Thompson withdrew her motion. Chief Root will take the comments received and revise. Tabled.
- D. Rafkis made the motion to approve alcohol for hall use on May 20th and M. Malone seconded the motion. Carried.
- K. Thompson reported that the final LOSAP report has been presented to the Board of Fire Commissioners.
- K. Thompson proposed a change to the hall usage to groups under 25 have unlimited access and over 25 are limited to twice per year. This could be a step forward and offered this up to discussion. Lengthy discussion ensued. Tabled.

Public comments: M. Harrison asked what the status of using M2 for training is. Chief Root stated it has been used in place of M3 while that is being used as a chief's vehicle. The request needs to go to Chief Root for approval and a page sent out via Bryx when it is going to training.

At 7:54 P.M. K. Thompson made the motion to enter Executive Session to discuss the employment history of an individual, which may lead to his or her employment and C. LaPrease, seconded the motion. Carried.

Resumed the regular meeting at 10:46 P.M.

Meeting dates:

Commissioner's meeting –May 15th at 7 PM

(All meetings at station #1 until further notice or unless specified)

C. LaPrease made the motion to adjourn at 10:47 PM and M. Malone seconded the motion. Carried.

Respectfully submitted,
Amy Speach, District Secretary