

The regular monthly meeting of the Board of Fire Commissioners of the Belgium Cold Springs Fire District was called to order at 7:00 P.M. on May 15, 2023 by Chairperson, K. Thompson.

Pledge to the Flag.

Present: K. Thompson, M. Chura, D. Rafkis, M. Malone, C. LaPrease, W. Dwyer, A. Speech, J. Root, D. Dwyer, C. Curtis, M. Harrison, M. Evans, B. Raymond-LaPrease, L. Malone, Michele Malone, Janelle Melchior, J. Corcoran, Pac B

M. Malone made the motion to approve the minutes of the April 17, 2023 monthly meeting minutes and M. Chura seconded the motion. Carried.

<u>Treasurer's Report:</u>	Checking	99,741.83
	Savings	1,472,259.05
	Payroll account	110,105.41
	Capital Imp. Reserve	805,668.43
	Apparatus Reserve	783,222.72
	Cont. Tax. Stab. Res.	42,951.15
	Equipment Reserve	282,076.54
	Vouchers	64,533.94
	CODES Checking	2,415.19
	CODES Savings	24,551.31
	CODES bequests	61,607.62
	Vouchers	220.81

W. Dwyer reviewed the treasurer's report. In the district report, you will see some VOIDS, this was to fix duplicates entries created by Paychex. The service awards paperwork is progressing. The audit should be wrapped up in 2 weeks and Auditors will be at the June meeting. M. Malone made the motion to approve the treasurer's report and M. Chura seconded the motion. Carried. K. Thompson made the motion to approve the vouchers as audited and M. Chura seconded the motion. Carried. C. LaPrease will be the commissioner to review bank statements this month.

#### Correspondence:

- Thank you card from Jerry Tanner
- Fire District Affairs received and distributed.
- Town of Lysander – notice of Intent to establish SEQRA lead agency for incentive zoning for Melvin Farms
- Hose testing proposal received. M. Chura made the motion to move forward with the hose testing and C. Laprease seconded the motion. Carried.

#### Chief's Report:

J. Root:

##### 1. Communications:

- Still awaiting the credit for 4 vehicle chargers that did not come in, along with quote on new radio batteries.

##### 2. Apparatus:

- Second Chief's vehicle expected in June.

##### 3. Special Events:

- Recruit NY event went well. The event was well attended, and we had a standby crew at Station #2.
- Station #1 had a crew at the YMCA for a healthy kid's event.

##### 4. Stations:

- An architect will be coming in the week of May 22<sup>nd</sup> to evaluate and begin a design plan for a shower addition to station 2.

#### 5. Miscellaneous:

- Starting in May the chiefs will begin taking duty nights to ensure a chiefs response to alarms during the overnights, this has already started.

J. Corcoran: Reported that after a call last night he received a phone call from GBAC and they expressed their gratitude and how appreciative they were of what we did both with the care of the patient and the job that was done to help the GBAC crew.

M. Speach: nothing to report, not present

### Committee Reports

#### Building & Facilities:

- M. Chura reported that nothing has changed with the roof project. Station #2 Roof – taking an average of 8 months for delivery of materials. A. Speach reported that on 1/23/2023 Schaffer emailed that he would send a revised quote and it has not been received. A follow up email was sent 2/7 with no response. K. Thompson made the motion to move forward with the letter to Shaffer to consider the roof contract null and void. C. LaPrease seconded the motion. Carried.

New Truck Committee: M. Chura reported that rescue pumper is projected to start the build in September with a delivery estimated at the end of December barring any delays.

Lysander Public Safety: K. Thompson reported that the next meeting is May 16<sup>th</sup> at Cody FD at 7pm. J. Root reported on the town wide training. J. Root, J. Corcoran, C. LaPrease attended and it went very well.

Budget & Finance: K. Thompson that we will begin work on the 2024 budget soon.

IT Committee: M. Chura reported that money set aside previously would be used to set up the MDT in the new chief's vehicle.

Personnel: K. Thompson reported that part-time FF/EMT interviews have started and we have had several interviews this week. We expect to have a recommendation early next week and will hold a special meeting to act on the applications. Discussion. The board will hold a special meeting May 23, 2023 at 7PM at the District Office for purpose of reviewing candidates for part-time positions. To staff 2 part-time shifts we will need to hire more than 2 people to have a pool to pull from.

Truck Maintenance: M. Chura reported that we are working on contracts for the E21 light repair. Discussion. We are asking for multiple options so we do not have to keep going back to the vendor and we can make the best decision possible. M. Harrison asked about the lights on R1, Chief Root stated that could be discussed further at the line officers meeting.

Building Maintenance: M. Malone reported that L. Harrison reported that the heat pump was out and contacted Hill's for the repair. Discussion regarding sealing the parking lots and painting the lines. M. Malone will look into pricing. He will also look at replacing some of the exterior doors. M. Harrison asked about what the building fire alarm inspection included. Discussion. The contract will need to be reviewed

Steering Committee: M. Chura reported that the committee met on 5/6 and it went well. Discussion regarding the proposed housing development at Melvin Farms. They are working to make the E91 website more

accessible. There was discussion of forming a building committee to look at the future of our facilities. It was agreed by the committee to put the steering committee meetings on hold for the summer.

Fire Prevention: nothing to report.

Old Business:

- Policy review- nothing at this time.

New Business:

- Chief Root provided a revision to SOG 03-017 –Tabled. J. Root wants input from the other Chief's and Officers.
- K. Thompson reported that the Bylaws Committee has asked for consideration in making changes to the officer qualifications policy concerning the timeframe to meet the qualifications and the differences between the district policy and the bylaws. M. Rasmus was not present so it will be tabled until next meeting.

Public comments: M. Harrison asked about the progress on the hall use policy. Lengthy discussion. D. Rafkis made the motion to allow groups with an expected attendance of 25 or less would have unlimited use and attendance of 25 or more would be limited twice a year per member or organization. Further discussion. The motion was restated and M. Malone seconded the motion. M. Malone, D. Rafkis and K. Thompson voted in favor and M. Chura and C. LaPrease voted against. Carried. M. Harrison asked if there was a written plan for the overall plan for staffing. Discussion. K. Thompson stated that the process has taken longer than expected and we had to budget first before we could hire. We will know more after the meeting next week.

Meeting dates:

Commissioner's meeting – Wednesday June 21<sup>st</sup> at 7 PM  
(All meetings at station #1 until further notice or unless specified)

M. Chura made the motion to adjourn at 8:00 PM and M. Malone seconded the motion. Carried.

Respectfully submitted,  
Amy Speach  
District Secretary