

The special yearend meeting of the Board of Fire Commissioners of the Belgium Cold Springs Fire District was called to order at 10 am on December 28, 2023, by Chairperson, K. Thompson.

Present: K. Thompson, D. Rafkis, M. Chura, M. Malone, C. LaPrease, W. Dwyer, A. Speech, B. Raymond-LaPrease, M. Harrison, M. Speech, T. Eckel, B. Harden, C. Crandall.

W. Dwyer reviewed yearend vouchers and yearend work sheet. The yearend worksheet was reviewed. Discussion regarding the transfers. D. Rafkis made the motion to transfer the 2023 budget to reserve as follows: \$450,000 to Apparatus reserve and \$65,000 into Capital Improvement and C. LaPrease seconded the motion. Carried.

M. Chura made the motion to transfer the fund balance as follows: 40% to Equipment reserve, 20% to Apparatus reserve and 40% into Capital Improvement and C. LaPrease seconded the motion. Carried.

W. Dwyer explained that we would have \$235,000 in carryover to pay bills and payroll. Those funds will be transferred to reserve in February after the tax check is received. K. Thompson made the motion to move the funds as follows: 40% to Equipment reserve, 20% to Apparatus reserve and 40% into Capital Improvement and C. LaPrease seconded the motion. Carried.

K. Thompson made the motion to approve the vouchers as audited and encumber two bills for equipment (hose and SCBA masks) for a total of \$10,625, to be paid out of the Chief's budget that have been ordered but not received and C. LaPrease seconded the motion. Carried.

K. Thompson stated that she has received her tax bill and we are on target for the tax rate, 1.51234. She noted that some of the other Town of Lysander Fire Districts had increases while we were able to stay level.

Old Business: nothing to report

New Business:

- The proposal for Hill's Heating & AC was received. There is a slight increase to the monthly preventative maintenance cost and hourly rate. M. Chura made the motion to renew the contract with Hills and D. Rafkis seconded the motion. Carried.
- M. Chura stated that we received the pricing for the annual ladder testing with a slight increase in the rate. M. Chura made the motion to schedule the testing with the current vendor and D. Rafkis seconded the motion. Carried.

Public comments: None.

K. Thompson made the motion to go into executive session to discuss the history of an individual, which may lead to their continued employment, and D. Rafkis seconded the motion. Carried. Entered executive session at 10:25 am. Commissioners, M. Speach and commissioner elect M. Harrison were in the executive session. M. Speach and M. Harrison left when L. Harrison joined the executive session.

Returned to the open session at 12:26 PM.

K. Thompson made the motion that the transfers to reserve made earlier in the meeting are to be deposited into the NY Class reserve funds and C. LaPrease seconded the motion. Carried.

Organizational Meeting January 8, 2024, at 7:00pm
Next Commissioners Meeting January 23, 2024, at 7:00pm
(All meetings at Station #1 until further notice)

M. Chura made the motion to adjourn at 12:28pm and M. Malone seconded the motion. Carried.

Respectfully submitted,

Amy Speach, Secretary