

Date: September 16, 2024

Call to order

Pledge to Flag

Approval of the August 14, 2024 meeting minutes.

Treasurer's Report: Report Approval
Voucher Approval
Bank Statements- M. Chura
Close out any finished permissive referendums -

Correspondence:

- Life Insurance Renewal, approximately a \$41 per month increase.

Chief's Report:

T. Gleeson:

Purchase Requests:

- Request purchase of 5 RIT Rope systems, \$3,127.50

Communications:

- Email sent to commissioners with answers to budget questions. Shared the line-item Chief's Budget with anticipated purchases and justifications.
- Updated paid staff guidance, shared with commissioners, presented at Dept meeting and shared with Northwest Chiefs.
- Received request from Palmer Elementary to use Station 1 to support their annual evacuation drill.

Projects:

- PPE that was ordered is continuing to arrive. New belts and Bailout extensions are being issued. Proper setup and use Integrated into mandatory Firefighter Survival Training.
- EMS mentorship program has been completed. An email has been sent to prospective mentors to see if they are willing to serve in the role.
- The first organizational improvement session with Dave Effie is scheduled for September 26th.

Officer Meeting:

- Minutes transcribed and posted by Chief Melchior. The training topic was Fire Response Incident Communications. Format for "Initial Report" and "360 Size Up" were presented and discussed.

Policy: Nothing significant to report

M. Speach:

- Image Trend - EMS reporting module is expected to go live on 10/1.

J. Melchior:

- Recent Training Activity & Trends

Committee Reports

Long Term Planning: Chair M. Chura

New Truck Committee: Chair D. Rafkis

- Sale of R1 and E21

Lysander Public Safety: Chair C. LaPrease

- Next Meeting Tuesday, September 17th at BCSFD. No August meeting.
- Saturday, October 5th – Townwide Recruitment & Retention Open House

Budget & Finance: Chair K. Thompson

- 2024 Preliminary Budget. Budget Hearing is October 15th, time TBD. Adopt Preliminary Budget.

IT Committee: Chair M. Chura

Personnel: Chair K. Thompson

Truck Maintenance: Chair M. Chura

Building Maintenance: Chair C. LaPrease

Steering Committee: Chair D. Rafkis

- Next Meeting is October 26th at 9:30am at Station #2.

Fire Prevention: Chair M. Harrison

Old Business:

- Policy review
- AFDSNY bylaws amendment vote at conference in October.

New Business:

- Group Life Ins. Renewal

Executive Session:

Public comments:

Meeting dates:

2025 Budget Hearing- Tuesday, October 15th at TBD

Commissioner's meeting – Tuesday October 15th at 7pm

(All meetings at station #1 until further notice or unless specified)

Adjournment –

BELGIUM COLD SPRINGS FIRE DISTRICT
2025 PROPOSED BUDGET SUMMARY

Total Appropriations \$ 2,146,918

Less:

Estimated Revenues	<u>\$ 20,000</u>
Estimated Prior Years Unexpended	<u>\$ _____</u>
Balance	<u>\$ 2,126,918</u>

Amount to be raised by real property taxes \$ 2,126,918

TAX APPORTIONMENT
(to be used when fire district is in more than one town)

<u>Town</u>	<u>Apportioned Tax</u>
_____	\$ _____
_____	_____
_____	_____
Total Apportioned	\$ _____

I certify that the Estimates were approved by the
Board of Fire Commissioners on _____

Fire District Secretary

FIRE DISTRICT APPROPRIATIONS

	Actual Expenditures 20	Budget as Modified 20	Proposed Budget 2024
A3410.1 Total Personnel	\$	\$	\$652,576
A3410.2 Equipment	\$	\$	\$191,000
A3410.4 Contractual Expenditures	\$	\$	\$485,300
A1930.4 Judgments and	\$	\$	
A9010.8 Retirement	\$	\$	\$120,000
A9025.8 Local Pension Fund (LOSAP)	\$	\$	\$48,000
A9030.8 Social Security	\$	\$	\$50,000
A9040.8 VFBL and Workers' Compensation	\$	\$	\$80,000
A9045.8 Life Insurance	\$	\$	\$20,000
A9050.8 Unemployment Insurance	\$	\$	\$2,000
A9060.8 Hosp/Med Insurance (employee)	\$	\$	\$31,000
A9710.6 Bond Redemption	\$	\$	\$120,000
A97__6 Note Redemption	\$	\$	
A9710.7 Bond Interest	\$	\$	\$13,042
A97__7 Note Interest	\$	\$	
A9901.9 Transfer to Reserve Fund	\$	\$	\$334,000
A9950.9 Transfer to Capital Fund	\$	\$	
Totals	\$	\$	\$2,146,918

BELGIUM COLD SPRINGS FIRE DISTRICT

TAX APPORTIONMENT

2025 BUDGET

The Belgium Cold Springs Fire District is located solely within the Town of Lysander and an apportionment with other Towns is not necessary.

OUTSTANDING DEBT

AS OF December 31, 2024

Tax Anticipation Notes	\$ _____
Revenue Anticipation Notes	_____
Budget Notes	_____
Capital Notes	_____
Bond Anticipation Notes	_____
Total Notes	\$ _____
Bonds	\$ <u>685,000</u>