

The regular monthly meeting of the Board of Fire Commissioners of the Belgium Cold Springs Fire District was called to order at 7:00 P.M. on August 19, 2024 by Chairperson K. Thompson.

Pledge to the Flag

Present: K. Thompson, M. Chura, M. Harrison, C. LaPrease, D. Rafkis, W. Dwyer, A. Speech, T. Gleeson, M. Speech, J. Melchior, C. Curtis, M. Evans, B. Raymond-LaPrease, L. Malone, Michele Malone, M. Malone, T. Eckel, Pac B

C. LaPrease made the motion to approve the minutes of the July 15, 2024 meeting minutes with a correction to page 3 to add may in sentence to read the district may pay for the dinner and M. Chura seconded the motion. Carried.

<u>Treasurer's Report:</u>	Checking	121,355.43
	Savings	657,475.70
	Payroll account	86,023.49
	Capital Imp. Reserve	174,407.44
	NY Class Capital Imp.	833,341.53
	Apparatus Reserve	73,832.41
	NY Class Fire Apparatus	644,261.69
	Cont. Tax. Stab. Res.	3,573.83
	NY Class Contin. & Tax	41,697.58
	Equipment Reserve	119,101.61
	NY Class Equipment	219,024.08
	Vouchers	126,121.45
	CODES Checking	2,797.95
	CODES Savings	24,425.02
	CODES bequests	207.62
	NY Class CODES bequests	60,144.61
	Vouchers	500.00

W. Dwyer reviewed the treasurer's report. Reviewed the CODES report. The transfer to NY Class for the CODES bequest now shows on the report. Reviewed the district report.

- M. Chura made the motion to approve the treasurer's report and C. LaPrease seconded the motion. Carried.
- M. Harrison made the motion to approve the vouchers as audited and M. Chura seconded the motion. Carried.

- D. Rafkis will be the commissioner to review bank statements this month.

Correspondence:

- Fire District Affairs received and distributed
- Central Region Fire District Association meeting is Monday, August 26th at Sennett Fire District.
- Letter from the Fire Department Executive Board was received requesting approval of a bylaws amendment. Discussion. M. Harrison made the motion to approve the bylaws amendment and C. LaPrease seconded the motion. C. LaPrease, M. Harrison, D. Rafkis and K. Thompson in favor. M. Chura opposed. Carried.

Chief's Report:

T. Gleeson reported.

Communications:

- Received request from Agrana to assist in hanging new windsocks, completed on August 6th.
- Received request from Park Terrace for assistance in observing a fire drill and providing feedback. Scheduled for 8/20.

Projects:

- PPE that was ordered is beginning to arrive. Hoods and boots are being issued. 19 members were fitted for new gear and delivery was estimated to be 45 days.
- EMS mentorship program has been developed. The Chiefs are reviewing it and will be selecting mentors to lead new EMT's through the process. Appreciate the work that went into the development. Discussion. This will include both volunteer and career EMTs. There will be an additional checklist that both new volunteer and career EMTs will need to complete when they come on board.
- The first organizational improvement session with Dave Effie is scheduled for September 26th. Now that it is announced here we will get information out to everyone to encourage participation. There will be remote access available and it will be recorded. They will be able to participate if remote and if viewing the recording they will have time to provide any feedback.

Policy: Nothing significant to report

M. Speach: Nothing to report.

J. Melchior: Nothing to report.

Committee Reports

Long Term Planning: Chair M. Chura reported that there will be a meeting scheduled soon.

New Truck Committee: Chair D. Rafkis reported on the sale of the apparatus and that there has not been much interest. K. Thompson asked about the local vendor, DMA and did we contact them and D. Rafkis will reach out. The new rescue tools will be installed so the old tools can be photographed and listed to go with the rescue. The new Rescue Pumper is expect in June 2025.

Lysander Public Safety: Chair C. LaPrease reported there is no meeting in August. The next meeting is Tuesday, September 17th at 7pm at BCSFD. There will be a Townwide Recruitment & Retention Open House on October 5th.

Budget & Finance: Chair K. Thompson reported the proposed 2025 Budget is almost complete and will be presented in September.

IT Committee: Chair M. Chura reported that the work has begun to set up the new phone system. M. Chura made the motion to rescind his motion from the July meeting to replace the copier as it is not needed and M. Harrison seconded the motion. Carried.

Personnel: Chair K. Thompson reported that the committee is in the process of conducting personnel reviews. Several interviews were conducted and we have hired four more part-time Firefighter/EMTs.

Truck Maintenance: Chair M. Chura reported that the outriggers on L1 have been fixed and it is back in service.

Building Maintenance: Chair C. LaPrease reported that the bathroom renovation project is complete.

Steering Committee: Chair D. Rafkis reported that the next meeting is October 26th at 9:30am at Station #2.

Fire Prevention: Chair M. Harrison reported that Founder's Day on August 10th and the YMCA event on August 17th went well.

Old Business:

- Policy review. K. Thompson reported that there is a revision to the Waiver for non-firematic use of the district buildings and it is now a Memorandum of Understanding. Discussion. The intent was to make people aware of the limits to insurance not to prevent the ability to file claims. M. Chura made the motion to replace the waiver with the Memorandum of Understanding for Non-Firematic Use of Belgium cold Springs Fire District Property and C. LaPrease seconded the motion. Carried.

New Business:

- C. LaPrease made the motion to approve the active member application for Catalina Gamboa pending their physical and M. Harrison seconded the motion. Carried.
- C. LaPrease made the motion to endorse K. Thompson for Director of Region #3 for the AFDSNY, A. Speach will send a letter, and M Harrison seconded the motion. Carried.

Public comments:

- B. Raymond-LaPrease stated that in the budget there is a line item for payroll services and by the end of the year that total will be \$32,000 so it should be bid according to the district's procurement policy. K. Thompson said that the board would look into it.

K. Thompson made the motion to go into Executive session for the resume and employment history of an individual which may lead to his or her continued employment with the district and M. Chura seconded the motion. Carried.

Entered Executive session at 7:46pm. Chief Gleeson was invited into the Executive session.

Resumed the regular meeting at 9:36 PM

Meeting dates:

Commissioner's meeting – Monday, September 16th at 7pm

(All meetings at station #1 until further notice or unless specified)

M. Harrison made the motion to adjourn at 9:37 PM and C. LaPrease seconded the motion. Carried.

Respectfully submitted, Amy Speach, District Secretary