

The regular monthly meeting of the Board of Fire Commissioners of the Belgium Cold Springs Fire District was called to order at 7:00 P.M. on April 21, 2025 by Chairperson C. LaPrease.

Pledge to the Flag

Present: K. Thompson, M. Chura, M. Malone, C. LaPrease, M. Harrison, W. Dwyer, A. Speech, D. Natoli, J. Melchior, C. Curtis, B. Raymond-LaPrease, M. Evans, T. Eckel, D. Rafkis, L. Malone, Pac B

M. Chura made the motion to approve the March 17, 2025 meeting minutes and M. Malone seconded the motion. Carried.

<u>Treasurer's Report:</u>	Checking	63,780.33
	Savings	365,833.38
	NY Class General Fund Acct.	1,479,678.61
	Payroll account	856.94
	Firehouse Payroll	68,111.74
	Capital Imp. Reserve	171,820.51
	NY Class Capital Imp.	848,293.94
	Apparatus Reserve	58,289.07
	NY Class Fire Apparatus	1,165,354.10
	Cont. Tax. Stab. Res.	3,642.25
	NY Class Contin. & Tax	42,982.58
	Equipment Reserve	64,148.63
	NY Class Equipment	342,657.29
	NY Class Retirement Fund	55,304.51
	Vouchers	150,149.09
	CODES Checking	1,297.95
	CODES Savings	9,610.96
	NY Class CODES bequest	82,027.78
	Vouchers	0.00

W. Dwyer reviewed the treasurer's report. Reviewed the CODES report. The reports will look different, but we are working on setting up the reports to provide the same information. K. Thompson asked about the cost of Firehouse payroll and W. Dwyer reported that there is a voucher, but it is less than \$200 each payroll. W. Dwyer reported that the Annual Financial Report (AFR) has been filed. Service awards, the audit and the QuickBooks conversion are progressing. M. Harrison made the motion to approve the treasurer's report and K. Thompson seconded the motion. Carried. K. Thompson made the motion to approve the vouchers as audited and C. LaPrease seconded the motion. Carried. K. Thompson will be the commissioner to review bank statements this month. K. Thompson will review the NY Class accounts.

Correspondence:

- Commissioner Malone has completed his required commissioner training.
- Letter from OCWA regarding available training and hydrant testing within CNY.

Chief's Report:

T. Gleeson: D. Natoli presented.

Purchase Requests & Notifications:

- None

Communications:

- Met with Joe Corcoran from Emergency Management. Established a plan to include Chiefs with responsibility for Town of Lysander in Response plan and standardizing alarm response workshop.
- Spoke with Phoenix Chief Doody, aligned on several priorities. Meeting soon to determine areas for cooperation.

Projects:

- O2 supplier switch to Haun
- Image Trend Fire reporting is live

Officer Meeting:

- Attended Port City Fire Conference on April 6th. The topic was Aggressive Command supports Aggressive Firefighting. As a result, the Chief's Office is moving forward with adopting/developing a command model.

Policy:

- No updates currently

D. Natoli: Working on Health & Safety policies and programs and hope to have information out soon

J. Melchior: Training update: All EMTs have completed the mandated reporter training. We will be working on bailout, preplan, SCBA, EVOC and mandatory training. We will be changing out the hose loads.

Committee Reports

Long Term Planning: Chair M. Malone reported that at the last meeting there were further discussions about the future of the fire district and where we are headed. M. Malone, K. Thompson and T. Gleeson met with Town Supervisor Kevin Rode to discuss some possible plans and he put them in touch with county legislators that could provide assistance. T. Gleeson provided a map of the district with response times.

New Truck Committee: Chair M. Harrison reported that the final inspection is on schedule for July 15-18th. There were two recent inquiries regarding the engine for sale. He will be in contact with the vendors regarding the listings to list E21 and R2. Discussion regarding the authorization to sign the change orders and contracts for the new rescue pumper. C. LaPrease made the motion to authorize M. Harrison to sign change orders and to share them with the rest of the board and

M. Malone seconded the motion. Carried. M. Chura made the motion to reduce the insurance coverage on the engine that we are selling to \$50,000 and M. Malone seconded the motion. Carried.

Budget & Finance: Chair K. Thompson reported that she will be putting together the 2026 Budget timeline in the next month.

IT Committee: Chair C. LaPrease reported that the new computers are set up.

Lysander Public Safety: Chair C. LaPrease

- Meeting was held on Tuesday, April 15th at Plainville. The social media SOG update is progressing.
- Next meeting is May 20th at GBAC

Personnel: Chair K. Thompson reported that they hope to make offers next week to fill the remaining positions. M. Chura asked that the names be sent to the rest of the board for review before offers are made.

Truck Maintenance: Chair M. Harrison reported that E11 is out for the body repair and it should take around a week. The discharge was stuck on L1. May 15th Krown will be power washing the apparatus to prep for the undercoating to be done in June or July.

Building Maintenance: Chair M. Harrison reported that quotes have been provided for the driveway repair at Station #1. Discussion. K. Thompson made the motion to go out to bid for the repair to the blacktop at station #1 and M. Harrison seconded the motion. Carried. The gear washer at station #2 needs to be repaired. M. Harrison made the motion to replace the panel for the gear washer for approximately \$2000 and M. Malone seconded the motion. Carried. M. Malone has received estimates for a new washer and dryer and the electrical is more involved than expected. Discussion. More information is needed.

Fire Prevention: Chair M. Harrison, nothing to report.

Fire/EMS equipment- Chair C. LaPrease, nothing to report.

Old Business:

- Training stipends. K. Thompson reported that she provided a draft of a proposed training stipend policy. Chief Gleeson did report back with a list of courses that would benefit our mission. Discussion. Tabled for revisions.

New Business:

- M. Malone made the motion to approve the active member application for Edward Moore pending their physical and M. Chura seconded the motion. Carried.
- The Central Region Fire District Association is April 28th. Let K. Thompson know if you will be attending.

Public comments: None

Executive session: The membership review has been conducted. C. LaPrease made the motion to go into executive session for the resume and employment history of an individual that may lead to their continued employment with the district and K. Thompson seconded the motion. Carried. 8:06 PM

Returned to open session at 9:24 PM

M. Malone made the motion to remove 4 people due to attendance and M. Harrison seconded the motion. M. Chura was not in the room. Thompson, Malone, LaPrease and Harrison in favor. Carried.

K. Thompson, the May meeting as scheduled will be during the station design conference, suggest moving the meeting to May 12th at 7pm. All in favor.

Meeting dates:

Commissioner's meeting –Monday May 12th at 7pm

(All meetings at station #1 until further notice or unless specified)

M. Malone made the motion to adjourn at 9:27 PM and M. Harrison seconded the motion. Carried.

Respectfully submitted,
Amy Speach
District Secretary